



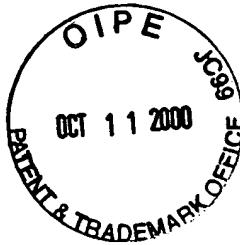
## UNITED STATES PATENT AND TRADEMARK OFFICE

*BB*

COMMISSIONER FOR PATENTS  
 UNITED STATES PATENT AND TRADEMARK OFFICE  
 WASHINGTON, D.C. 20231  
 www.uspto.gov

APPLICATION NUMBER	FILING/RECEIPT DATE	FIRST NAMED APPLICANT	ATTORNEY DOCKET NUMBER
09/633,897	08/07/2000	William A. Royall, Jr.	ROY B-747

L Lawton Rogers III  
 510 King Street Suite 400  
 Alexandria, VA 22314



## FORMALITIES LETTER



\*OC00000005445478\*

Date Mailed: 10/02/2000

## NOTICE TO FILE MISSING PARTS OF NONPROVISIONAL APPLICATION

FILED UNDER 37 CFR 1.53(b)

*Filing Date Granted*

An application number and filing date have been accorded to this application. The item(s) indicated below, however, are missing. Applicant is given TWO MONTHS from the date of this Notice within which to file all required items and pay any fees required below to avoid abandonment. Extensions of time may be obtained by filing a petition accompanied by the extension fee under the provisions of 37 CFR 1.136(a).

- The oath or declaration is missing.  
*A properly signed oath or declaration in compliance with 37 CFR 1.63, identifying the application by the above Application Number and Filing Date, is required.*
- To avoid abandonment, a late filing fee or oath or declaration surcharge as set forth in 37 CFR 1.16(e) of \$130 for a non-small entity, must be submitted with the missing items identified in this letter.
- The balance due by applicant is \$ 130.

*A copy of this notice **MUST** be returned with the reply.*

*[Signature]*  
 Customer Service Center

Initial Patent Examination Division (703) 308-1202

PART 2 - COPY TO BE RETURNED WITH RESPONSE

10/12/2000 HN00R1 00000014 09633897

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ATTORNEY DOCKET NO. ROY B-747

**IN THE UNITED STATES PATENT AND TRADEMARK OFFICE**

In re Patent Application of William A. Royall, Jr., Edward B. Freeman, III and Elizabeth W. Clark

Serial No.: 09/633,897



Art Unit: 2161

Filed: August 7, 2000

Title: METHODS OF GENERATING APPLICATIONS FOR ENROLLMENT AT EDUCATIONAL INSTITUTIONS

**TRANSMITTAL**

The Honorable Commissioner of  
Patents and Trademarks  
Washington, D.C. 20231

Sir:

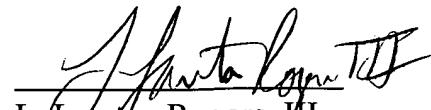
Transmitted herewith is a Notice to File Missing Parts, a Combined Declaration and Power of Attorney for Utility Patent Application and a check in the amount of \$130.00 for the above-identified Application.

If a Petition for an Extension of Time is necessary for the paper transmitted herewith to be timely filed, this transmittal is to be considered as a petition to extend the response period by the amount of time needed for the paper to be timely filed.

The Commissioner is hereby authorized to charge payment of any additional fees associated with this communication or credit any overpayment to Deposit Account 18-1835.

A duplicate of this sheet is enclosed.

Respectfully submitted,



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Dated: October 11, 2000